



College of Education

Department of Educational Psychology

**MASTER OF EDUCATION IN COUNSELING – STUDENT AFFAIRS (48 HRS.)
(only available in Flagstaff)**

Program Description

This degree is designed to prepare student affairs professionals for employment within institutions of higher education. This program emphasizes a counseling foundation for preparing college student affairs personnel to foster student development. The goal of the training program is to prepare college student personnel in the following areas through class room instruction, fieldwork experience, practica and internships: (a) human growth and development, (b) social and cultural foundations, (c) helping relationships, (d) group work, (e) career and lifestyle development, (f) appraisal, (g) research and program evaluation, and (h) professional orientation. Additionally, curricular experiences are provided in: (a) foundations of student affairs practice and theory in higher education, (b) contextual dimensions: student affairs practice in higher education, (c) knowledge and skills for the practice of student affairs in higher education, and (d) internship.

Affirmative Action and Equal Opportunity

Faculty and staff of the Department of Educational Psychology at Northern Arizona University actively recruit men and women from culturally and ethnically diverse life experiences and backgrounds. We are seeking students who are interested in collaborating with faculty in serving the needs of an increasingly multicultural society as part of their teaching, research and practice interests. Our programs are designed to provide the highest quality educational experience for all students. Although the admission review process is competitive, program faculty conduct a multifaceted review of each applicant’s materials. Consideration is given to each applicant's strengths as a whole person, with no "cut-off" scores for any single criterion. Northern Arizona University maintains a strong commitment to affirmative action and equal opportunity in our admission, employment, and educational plans and activities. For a complete description of this policy, visit: <http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm>.

Steps in Program Admission

<p>1. Complete the online combined (Graduate College and Department) application at: http://www.applyweb.com/apply/northazg/</p>
<p>2. Submit official transcripts from all previous universities attended to: Graduate College, Box 4125, NAU, Flagstaff, AZ 86011-4125.</p>
<p>3. Submit 3 form letters of recommendation to the EPS Office at: EPS Dept, Box 5774, Flagstaff, AZ 86011-5774. Recommendation forms can be obtained by writing to the EPS office or by visiting the department’s website at http://coe.nau.edu/academics/eps and clicking on Applications. All recommendation forms must be received by the application deadline. Forms may be emailed, as long as recommendation forms with hard copy signatures follow in U.S. mail.</p>
<p>4. Submit an official report of scores on the General Test of the Graduate Record Examination to the Graduate College at Northern Arizona University by the application deadline and use the following codes: Institution code: 4006, Department code: 3403. <u>GRE Scores must be no more than six years old at the time of application.</u> <u>Late test scores may be faxed or emailed to the EPS department, as long as official scores follow from ETS.</u></p>

<p>Northern Arizona University Graduate College Box 4125, Flagstaff, AZ 86011-4125. Telephone: (928) 523-4348 E-mail: Graduate.College@nau.edu Website: www.nau.edu/gradcol</p>	<p>Department of Educational Psychology Box 5774, NAU, Flagstaff, AZ 86011 Telephone: (928) 523-7103 Fax: (928) 523-9284 Email: eps@nau.edu Website: www.coe.nau.edu/academics/EPS</p>
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Application Deadlines

Completed application files are reviewed and admission decisions are made twice each year. All application materials must be received in the Educational Psychology Department, COE Box 5774, Flagstaff, AZ 86011-5774 by **September 15 or March 15** to be reviewed and admission notifications are mailed to students either by November 1 or April 15, respectively. It is the student's responsibility to ensure that his or her application file is complete. Incomplete files are not reviewed.

Application Review Process

The materials in the applicant file are evaluated by faculty using an objective, multi-criteria system. Points are assigned for each applicant using the following weighted percentages associated with each criteria:

- (a) 50% **Academic Aptitude for Graduate Study** (GRE scores and GPA),
- (b) 15% **Life Experiences** (autobiographical questions),
- (c) 15% **Work Related Experiences** (relevant paid and volunteer work),
- (d) 10% **Potential to Contribute to Profession and Program** (professional activities and letters of recommendation),
- (e) 10% **Goodness of Fit to the Program** (areas of focus congruency, fit to COE mission, and professional characteristics)

Each applicant is ranked within the applicant pool after points have been assigned. Ten persons are scheduled to be admitted each year. Approximately four individuals are selected in the Fall and these individuals must begin the program during the subsequent Spring semester. Approximately six individuals are selected during the Spring semester and they must begin during the subsequent Summer or Fall semesters. Individuals unable to begin during the semesters specified, must re-apply to the program.

Program Costs and Financial Resources

For more information on tuition and fees, please visit the bursar's website at <http://www4.nau.edu/bursar/fees.htm>. To access information on financial resources for graduate students, please visit the following website: http://coe.nau.edu/academics/eps/finaid_res.php

Program Reports

Information on program admission rates is available at the following website: <http://coe.nau.edu/academics/eps/>. For information regarding student learning outcomes and expectations, and assessment of these outcomes, visit the NAU Office of Academic Assessment website at: <http://www4.nau.edu/assessment/>

Transfer of Credits Policies

The department of Educational Psychology allows credits to transfer through the Graduate College. The number of hours you transfer from other institutions cannot exceed twenty-five percent of the total minimum credit hours required for your Masters degree. Students who have a graduate non-degree standing may apply for twelve hours of appropriate credits taken in non-degree status with the approval of their advisor. For students seeking a second Masters degree, you may apply up to nine hours of your previous Masters work toward your degree. You must meet all program requirements for the second Masters degree and all but nine of the hours must be earned at Northern Arizona University. For specific requirements on transfer credit policies, please visit the Graduate Catalog online at: <http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm>

Grade Point Average Policies

The department of Educational Psychology adheres to grade point average guidelines established through the Graduate College. Students must maintain a 3.0 grade point average for all courses previously taken and for all courses required in their program. A grade below C does not earn graduate credit and if you have more than six hours of graduate work with a C or below, you cannot continue in your Masters program. For specific requirements on grade point average policies, please visit the Graduate Catalog online at: <http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm>.

Professional Code of Ethics and Certification Guidelines

Students in this Master's program should follow the professional code of ethics and certification guidelines established by the following four organizations:

National Association of Student Personnel American College Personnel

Administrators

1875 Connecticut Avenue NW, Suite 418
Washington, DC 20009-5728
(202) 265-7500

www.naspa.org

Association

One Dupont Circle, Suite 300
Washington, DC 20036-1110
(202) 835-2272

www.acpa.nche.edu

National Board for Certified Counselors American Counseling Association

3-D Terrace Way, Suite D
Greensboro, NC 27403-3660
(910) 547-0607

www.nbcc.org

5999 Stevenson Ave.
Alexandria, VA 22304

(703) 823-9800

www.counseling.org

Students are highly encouraged to obtain organizational, professional code of ethics, and certification information from the organizations listed above.

Faculty Contacts

Dr. Susan Longerbeam, Coordinator & Asst Professor (928) 523-8800 or Email: Susan.Longerbeam@nau.edu

Dr. William E. Martin Jr., Professor (928) 523-6757 or email: William.Martin@nau.edu

Dr. Tom DeStefano, Professor (928) 523-6302 or email: Thomas.DeStefano@nau.edu

Dr. Gene Moan, Professor (928) 523-9604 or email: Eugene.Moan@nau.edu

Dr. Tim Thomason, Professor (928) 523-1341 or email: Timothy.Thomason@nau.edu

Dr. Lori Pashnik, Assistant Professor (928) 523-3952 or email: Lori.Pashnik@nau.edu

Dr. Gypsy Denzine, Professor, Assoc. Dean, College of Education, (928)523-9211 or email:

Gypsy.Denzine@nau.edu

Program of Studies Policies

The attached program of study is the agreed upon plan between the student and faculty advisor on completing program requirements. It is used as a verification document when the student applies for graduation. The student should complete the program of study with his or her advisor during the first semester of graduate work. The original, signed program of study should be given to the Department Chair to be placed in the student's file in the Educational Psychology Department and copies should be kept by the student and advisor. Amendments with advisor approval can be made to the program of studies during the student's course of study. The time line policy for completing a Masters degree can be viewed online through the Graduate College Catalog at:

<http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm>



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M.Ed. Counseling with an Emphasis in Student Affairs (48 hrs.)

PROGRAM OF STUDIES

Student's Name, Advisor's Signature, Student's Signature, NAU ID, Date

Table with 4 columns: *Required Courses, Date Taken, Where Taken, Transfer or Equiv. Course. Rows include Foundations Block, Quantitative Block, Specialization Block, and Elective Block with various course numbers and descriptions.

